

Annual General Meeting
Meeting Summary

Saturday Nov 28, 2020
1:00pm – Zoom Call

Attendance/Roll Call:

BNS Members/Staff:

- Katherine Brien – Executive Director, BNS
- Tasia McKenna – Technical Director/Performance Coach, BNS
- Kim Kennedy – President
- Peter Crowther – President
- Chris MacPhee – Executive Member at Large
- Thane Smith - Secretary
- Geoff Gatien – Director of Finance
- Jeff Starratt – Valley Regional Rep
- Chris Lerette – MBANS Rep
- Cher Smith – Wheelchair Basketball Rep
- Paul Hanson – NSBO Rep

BNS Affiliates/Newly Elected Board Members:

- David Ogbuah – President, Basketball Cape Breton + New Board Elect
- Paul MacIssac – President, Colchester Basketball
- John Hope – President, West End Steelers
- Maria Fraser – President, Antigonish Minor Basketball
- Kevin Buchan – President, Prospect Bulls
- Sandy MacIntosh – New Board Elect
- Jessica Quillan – New Board Elect
- Darren Jacklin – New Board Elect
- Matt Honsberger – New Board Elect
- Shawn McNutt – New Board Elect

Agenda:

- a. Roll Call;
- b. Approval of agenda;
- c. Approval of minutes of previous annual meeting;
- d. Business arising from the minutes;
- e. Report of the Board; Annual Report, Report of Committees;
- f. Report of financial statements;
- g. Consideration of Resolutions;
- h. Announcement of Directors;
- i. New Business;



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Meeting Summary

Chaired by Kim Kennedy, President, BNS

Welcome & Thank you for joining from Kim Kennedy.

- a. Roll Call + Meeting officially opened via zoom – 1:00pm
- b. Approval of agenda;

Approved: Geoff Gatien

Second: Jeff Starratt

- c. Approval of minutes of previous annual meeting;

Comments: 2019 AGM end time needs to be adjusted – KB to adjust

Approved pending change: Geoff Gatien

Second: Thane Smith

- d. Business arising from the minutes;

None noted

- e. Report of the Board; Annual Report, Report of Committees;

Katherine Brien presented highlights from the 2019 – 20 Annual Report, which included updates from the Board and committees:

1. COVID-19 Response
 - Team Scotia Pivot – While all 2019 summer programming was cancelled, we were able to move into a 2-month virtual season. Included: virtual mental performance, Strength and Conditioning, alumni virtual visits (Nate Darling & Daneesha Provo) and tough conversations around the Black Lives Matter movement. While it was not ideal, kudos to Tasia, along with help from the Canadian Sports Centre Atlantic to provide valuable programming for our athletes.
 - Courtside Seats – With the cancellation of our Signature Coaching Clinic, Tasia was able to bring together this new virtual program. Highlighted Atlantic Canadians working in basketball jobs across the country. Almost 200 people registered & it was a huge success.
 - Club Affiliation – While we needed to provide a solution for clubs that were able to run skill development clinics before gyms were opened, we moved to per athlete registration. Thank you to all those who provided input on our open calls as we moved to this implementation, this was where we wanted to move to and we're happy with the process so far.

2. Policies & Rule Improvements

This time allowed us to focus on some key policies that needed to be implemented and we're happy to highlight these three below, among the many new policies implemented this year:

- Trans Inclusion Policy
- Coach Screening Policy
- U14 Equal Play Rule

3. Coach Education

- Intro Coaching Courses - we were thrilled to bridge the gap of coach education between first year and beginner coaches & NCCP. We had a goal to reach 10 clubs and Tasia was able to get to 13 clubs and provided education to 162 coaches.
- Signature Coaching Conference – While this was cancelled due to COVID-19, this was a very well thought out and amazing program. We've been able to adjust programming and are working through our Coach Education Series this past month which provided a L2T, Intro Coaching Course + HP Coach Education.

COVID-19 did cancel some key programs we were excited to run:

- Women's Wheelchair Basketball Nationals
- NAIG

This allowed us to focus on our:

- Social Media & Branding – We created a YouTube Channel that is a center for Coach Education and we're moving into athlete education and video as well.

On the Horizon – what's coming up in 2020-21?

- Granted \$40,000 to purchase 10 new sport chairs - partnered with Easter Seals & NBA Canada/Jr. NBA to host a 3-part program to grow Wheelchair Bball in NS and to host the first Jr. NBA Wheelchair Program outside of Ontario
- Canada Basketball - Club Licensing - Moving away from the Club Excellence Structure that was introduced last year. KB to sit on Canada Basketball Task Force to bring this to life in the next 1-2 years.

Opened for questions/comments: none

- f. Report of financial statements;

2019-20 Financial Statements:

- While COVID-19 made this year very different than what was budgeted, and I will not call this a 'good' year, the organization finished the year in a strong financial position
- The balance sheet is strong, with a positive cash balance that provides comfort to the Board for the up-coming year which continues to have significant uncertainties
- Reasons for the stronger than otherwise anticipated position flowed through our operations where we show a relatively substantial surplus.
- Budgeted a surplus of \$12,565 and the actual surplus was just shy of \$63,000.
- Key variances are:

Revenue changes

- \$18,500 PSO Project Grant
- \$7,500 PSO Emergency Support Grant
- \$25,000 Excellence Grant (not distributed to provincial teams)
- (\$18,500) Corporate Sponsorship
- \$2,900 Tournaments, Clinics, Programs (this is a positive net impact)

Expense changes

- (\$17,500) Staff & Board Expenses

General concluding comments

- There are some other minor variances, but these all generally relate to the government support to PSO's and our organization's response to COVID-19
- Spring and Summer activities were greatly curtailed, and tournaments and programs were not delivered as anticipated
- Government funds were still provided, and we could hire office support after Ryan's departure and capitalize on other grants to support this (so while salaries largely on budget there were savings through grant support)

2020-21 Budget

- Happy to be presenting a balanced budget, albeit as close to balance as we can get
- \$1,300 is not substantial – but better than I had anticipated
- There is significant uncertainty embedded in this budget, but I do believe it is prudent/ reasonable

Risks:

- COVID-19 impacts continue, and we do not know when things will change
- Public Health Orders will have to be monitored, and adjustments will have to be made
- We have assumed membership level @ 75% of last year, depending on the ability to offer Provincial tournaments, run the Provincial Team programs, this assumption could be higher or lower
- **Key elements of the budget are:**
 - Grants are strong, existing grants continue
 - Provincial reduction from Sport Development Tool has been deferred, and
 - the Federal Government is providing \$55,000
 - This is in the face of decreases to:
 - Membership of \$46,000
 - Junior & Senior Academy of \$41,000
 - Staff salaries (\$16,000) and Staff/ Board expenses (\$6,000) are decreased which help mitigate lost revenue (Ops Manager start date January), travel and other expenses down because of COVID-19



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- Cash position at end of fiscal 2020 is strong, so if membership comes in lower, and we dip into deficit – we have cash to manage this (over \$100K)
- Salaries, Insurance, Rent – should all be fine
- Management/ Executive may have to make adjustments through the year based on state of Public Health/ COVID-19
- We do anticipate hiring an Operations Manager, the assumed start date is January, 2021

g. Consideration of Resolutions;

None Noted

h. Announcement of Directors;

- Darren Jacklin
- David Ogbuah
- Jessica Quillan
- Matt Honsberger
- Sandy MacIntosh
- Shawn McNutt

i. New Business;

None Noted or brought forward

Meeting Adjourned: 1:45pm