
Board Meeting
Meeting SummarySaturday Nov 28, 2020
11:30am – Zoom Call**Attendance/Roll Call:**

- Katherine Brien – Executive Director, BNS
- Kim Kennedy – President
- Peter Crowther – President
- Chris MacPhee – Executive Member at Large
- Thane Smith - Secretary
- Geoff Gatien – Director of Finance
- Jeff Starratt – Valley Regional Rep
- Chris Lurette – MBANS Rep
- Cher Smith – Wheelchair Basketball Rep
- Paul Hanson – NSBO Rep

Regrets:

- Keith Andrews
- Dean Simmonds

Meeting Summary**Chaired by Peter Crowther, President, BNS**

Thank you and welcome.

Thank you to our Nominations Committee, Dave Napier, Mike Foran & Dave MacRae for bringing forward a great slate of new director nominees. Each will be presented & then we'll vote on all at the end via Zoom Poll.

1. In alphabetical order, summary of nominees:

Darren Jacklin

- Student Support at Tri County Regional Centre for Education - been there for 14 years
- Accomplished coach & administrator winning provincial championships & creating club & basketball programs
- current club president of the Shelburne County Kings
- Organized a Black Lives Matter March in his community that attracted people from all over the county and other counties

David Ogbuah

- Recently announced new role as Regional Sport Consultant for Cape Breton

- Has coached in Newfoundland & Ireland
- Currently coaching Riverview High School, Basketball Cape Breton, and Cape Breton University
- President of Basketball Cape Breton

Jessica Quillan

- Works in the Department of Health & Wellness with the Provincial Government
- Coaching Coordinator with the Dartmouth Lakers, on their board for 10+ years
- Chair of the School Advisory Committee with Caldwell Rd Elementary School & Co-chair at Astral Drive Junior High

Matt Honsberger

- President & Owner of Royal LePage Atlantic
- President & Board Member with Nova Scotia Association of Realtors
- Coaching with SLAM for 12+ years
- Also coached a BNS Development team in 2008

Sandy MacIntosh

- Manager of Residences at St. FX
- Coaches Canadian Military National Team 2014-2018
- Asst Coach with StFX Women's Team
- Ontario Steve Nash Youth Basketball Program Director
- Team Manager for Canadian Men's World University Games Team (Silver Medalists in 2011, Shenzhen, China).

Shawn McNutt

- Treasury Board Analyst with Department of Finance and Treasury Board
- More than ten years of progressive accounting experience
- Eight years in a management role within an organization
- Capital Analyst for Province of Nova Scotia
- Has obtained CMA and MBA designations

2. Voting: 11 people total on the call – 9 voting members (omitted Katherine & Chris Lerette)

All members voted at 100%

3. Presentation of financials to the board:

2019-20 Financial Statements:

- While COVID-19 made this year very different than what was budgeted, and I will not call this a 'good' year, the organization finished the year in a strong financial position
- The balance sheet is strong, with a positive cash balance that provides comfort to the Board for the up-coming year which continues to have significant uncertainties

- Reasons for the stronger than otherwise anticipated position flowed through our operations where we show a relatively substantial surplus.
- Budgeted a surplus of \$12,565 and the actual surplus was just shy of \$63,000.
- Key variances are:

Revenue changes

- \$18,500 PSO Project Grant
- \$7,500 PSO Emergency Support Grant
- \$25,000 Excellence Grant (not distributed to provincial teams)
- (\$18,500) Corporate Sponsorship
- \$2,900 Tournaments, Clinics, Programs (this is a positive net impact)

Expense changes

- (\$17,500) Staff & Board Expenses

General concluding comments

- There are some other minor variances, but these all generally relate to the government support to PSO's and our organization's response to COVID-19
- Spring and Summer activities were greatly curtailed, and tournaments and programs were not delivered as anticipated
- Government funds were still provided, and we could hire office support after Ryan's departure and capitalize on other grants to support this (so while salaries largely on budget there were savings through grant support)

2020-21 Budget

- Happy to be presenting a balanced budget, albeit as close to balance as we can get
- \$1,300 is not substantial – but better than I had anticipated
- There is significant uncertainty embedded in this budget, but I do believe it is prudent/ reasonable

Risks:

- COVID-19 impacts continue, and we do not know when things will change
 - Public Health Orders will have to be monitored, and adjustments will have to be made
 - We have assumed membership level @ 75% of last year, depending on the ability to offer Provincial tournaments, run the Provincial Team programs, this assumption could be higher or lower
- **Key elements of the budget are:**
 - Grants are strong, existing grants continue
 - Provincial reduction from Sport Development Tool has been deferred, and
 - the Federal Government is providing \$55,000
 - This is in the face of decreases to:
 - Membership of \$46,000
 - Junior & Senior Academy of \$41,000



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- Staff salaries (\$16,000) and Staff/ Board expenses (\$6,000) are decreased which help mitigate lost revenue (Ops Manager start date January), travel and other expenses down because of COVID-19
- Cash position at end of fiscal 2020 is strong, so if membership comes in lower, and we dip into deficit – we have cash to manage this (over \$100K)
- Salaries, Insurance, Rent – should all be fine
- Management/ Executive may have to make adjustments through the year based on state of Public Health/ COVID-19
- We do anticipate hiring an Operations Manager, the assumed start date is January, 2021

Approval of budget – Geoff moves to accept
Second: Cher Smith

New board members will be emailed to join the AGM and will be announced and welcomed to the board then. KB to organize board meeting in 2 weeks to elect board positions and email out all details to members & affiliates.

Meeting Adjourned: 12:30pm