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**Executive Committee**  
Meeting Summary

Thursday October 8, 2020  
5:00pm – Zoom Call

**Role Call:**

- Katherine Brien
- Kim Kennedy
- Geoff Gatien
- Thane Smith

**Agenda:**

- Coach Screening Policy Finalized
- Letter to Ministry of Education Update
- 2020 Committees/Board Members
- AGM/Call for Nominations
  - Date for AGM
  - Timeline for Call for Nominations for Board members
  - ED Review
- COVID Financial & program update
  - F21 Budget
    - New Club Affiliation #'s
    - Missing \$ from normal Fall Program #'s
- **FYI's/Updates:**
  - [New Club Affiliation has been released](#)
  - BNS Story Video
  - Frank Baldwin Award Event – Nov 5
  - Black Lives Matter Movement Update:
    - Black Canadian Coaches Association Donation
    - BLM Workshop on Systemic Racism & White Privilege - board members & staff
    - Questions from community members to BNS Board/Staff to think about coming out of our Courtside Seats Conversation:
      - How can Basketball Nova Scotia be a leader in these racial issues?
      - How can people of colour be more represented on our teams?
      - When looking at MBANS every year the best players in that league are not always represented on the BNS teams?
      - What is BNS trying to do in the future?
      - Are there new goals you now have in restructuring or adding more voices?

## Discussion Summary

- Coach Screening Policy
- Looking to confirm/answer the following questions:
  - What is our 2020/21 Grace Period for required background checks? (Ex: 2 months after club is registered or before provincial championships?)
    - 2021/22 grace period
  - Based on the [Background Screening Matrix](#) – volunteer head coaches only require 2 background checks. The board wanted all 3 but want to confirm that this is the route we want to go based on the matrix.
  - We were asked about the following groups:
    - Minors
    - Permanent Residents/Other Visas
  - Other questions we were asked to address:
    - U18 Rule of 2 – required?
    - U18 teams for Prov Champs that have coaches join late?
  - Stressed that it was more important to be able to bring forward “odd behaviour” that is witnessed – do we have a process for this to bring to the clubs?
  - Other info for reference: Jr. NBA Coaches Background checks = E-PIC only
  - Finally, I was asked if our policy is in line with Nova Scotia Human Rights Act. I did briefly look it over it couldn’t find anything that indicated that we wouldn’t be allowed to collect the information requested but if anyone else knows otherwise, let me know.

Summary/FAQ’s section to be added to website based on board discussion/decisions to question:

1. What is the Grace Period for required coach background checks?  
**Clubs currently registered: Dec 31<sup>st</sup> 2020**  
**For clubs registering in January: March 1, 2020**  
**Required to coach in the 2021 Provincial Championships**
2. Based on the [Background Screening Matrix](#) – volunteer head coaches only require 2 background checks. The board originally wanted all 3 but based on the matrix, do we feel this is appropriate?  
**The policy has been adjusted; BNS Affiliate Club Coaches are required to complete an E-PIC & Child Abuse Registry Check (along with the other listed documents in the policy). The Vulnerable Sector Check will be required for any coaches whose record does not come back clear.**
3. We were asked about the following groups: Minors, Permanent Residents/Other Visas, what is their background check procedure?  
**Minors are listed under Category 1 – “Low Risk”. Any other extenuating circumstances such as Visa’s or non-residents will be dealt with on a one-off basis. Please contact Basketball Nova Scotia’s Executive Director to guide the process.**

4. Other questions we were asked to address:
  - a. U18 athlete, is the Rule of 2 required?
  - b. U18 teams for Prov Champs that have coaches join late – what is the process for them?

Rule of Two policy is required to be implemented at all age groups. All coaches are required to complete the appropriate paperwork in order to participate in Basketball Nova Scotia sanctioned events (ex: Provincial Championships).
5. It was stressed that it was more important to be able to bring forward “odd behaviour” that is witnessed – do we have a process for this to bring to the clubs?

Anyone who wishes to bring forward complaints or issues when it comes to a coach shall bring it first to their Club President for review and the Club President can bring it forward to be dealt with by BNS under any of our policies.
6. Is our policy is in line with Nova Scotia Human Rights Act?

Yes, we are doing our due diligence to ensure our youth people, athletes, coaches and volunteers are protected while playing our sport.

- Letter to Ministry of Education Update
  - Katherine shared that the letter, in partnership with Volleyball & Soccer was sent to Zach Churchill on Monday Sept 28<sup>th</sup>. No response to date. 1 follow up has been completed but still no response. If we don't hear anything after 2 weeks, we'll brainstorm some alternate solutions.
- 2020 Committees/Board Members
  - (List provided to the Board from Dave Napier and the Presidents Search Committee of Dave Napier, Dave MacRae and Mike Foran)
  - Board has asked that Dave and team provide their top 3 suggestions and bring them for a meeting with Kim/Peter to discuss joining.
  - It was brought up last year when Chris MacPhee was brought onto the board, that he might be interested in taking over a President.
  - Katherine to reach out and plan meeting with Chris, Kim & Peter to gauge interest.
- AGM/Call for Nominations
  - Katherine & Geoff to meet on the budget over the next 2 weeks. Once budget is in a good place, then we'll plan the date for the AGM and send out a Save the Date.
  - Sport Nova Scotia to host the Executive Committee in person and then we'll host virtually for everyone else.
- COVID Financial & program update
  - F21 Budget
    - New Club Affiliation #'s
    - Missing \$ from normal Fall Program #'s
  - Katherine/Geoff to discuss next week and bring proposals to the board.



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- FYIs/Updates
  - Katherine to book another meeting solely on these topics at a later date for the board to discuss. They are all important and relevant and need their own space.